

2024-25 Members

Chair: David Hurst (English) **Members present:** Rolando Gonzalez (Architecture); Donal Howell (Automotive Technology); Erik Arteaga (Biology); Shane Souza (I & T)
Members absent: Catherine Medrano (Social Science); Craig Arnold (Business);

Meeting Minutes

Friday, August 30, 2024, 9:30am – 11:00am, ESS 101

Zoom Link: <https://cos->

[edu.zoom.us/rec/share/XHEocsguq12ylqqlo5uLaoFUnZXtgyZJM1ft4PwMgmmBEiOr82I7I0esCUAMR0w.cgi-7Ff50pEvArau](https://cos-edu.zoom.us/rec/share/XHEocsguq12ylqqlo5uLaoFUnZXtgyZJM1ft4PwMgmmBEiOr82I7I0esCUAMR0w.cgi-7Ff50pEvArau)

Call to Order

9:32am with quorum

Public Comments (limited to 3 minutes/speaker, 10 minutes total)

Howell noted that the CTE dean distributed a book at convocation based on the “academic nature” of higher education and the possible need to move toward competencies for students, rather than units earned. Souza mentioned competency based education in the Midwest for CTE is moving westward. This movement may have implications for academics as well as CTE

Action Items

1. Minutes from 5/10/2024, MSA
2. Meeting schedule 2024-25, Approved with option to change times if necessary
3. Final Record Form from the 5/10/2024, MSA

This was a form approved at the last meeting 5/10/2024, but which the chair lost the final edited document. It was brought back here to approve again. The chair noted that in conversation with Dr. Calvin and John Bratsch over legal matters, this document may need to change as Dr. Calvin is in favor of a short summary of the committee’s decision and the general (overall) vote tally included on the document. But chair wished to put the currently approved version on the website as the current method for applying for equivalency. Chair notes that the form is for communication with HR exclusively. Howell noted a concern about HR having free reign over the document. Arteaga questioned if each member needed to provide reasons, but Chair feels it is more of a collective summary. Gonzalez suggested a sort

2023-24 Initiatives:

1. Produce an informational video on applying for equivalency at Sequoias Community College District.
2. Develop a CTE Marketing tool to encourage Associate degree completion.
3. Create fillable forms and consolidate forms and instructions into organized downloadable packets.
4. Perform outreach to IC and HR as to procedures and documents, the committee’s needs (timelines, etc.), and other information.
5. Revise the Equivalency AP to align with current practice as well as revise or remove the appeal process.
6. Investigate work experience as an option for Master’s Equivalency.
7. Perform all routine tasks as required, including end-of-year assessment

of rubric or sheet that each member could fill out with check boxes next to the basics we look for.

Chair report:

Chair reported on legal advice received and the senate presentation reporting on events from the summer and ongoing requests for legal advice. Chair reported that the response from COS legal was awkward and did not specifically address the concerns submitted, so additional information was requested. The legal communication was privileged, so the document was not posted, but the chair read questions and responses from the document.

Information Items

The COS Governance and Decision-making Manual was discussed, a quick review of the committee Bylaws was displayed, there was a review of the EOY Governance Survey Results. Chair discussed being open to amending the bylaws to accommodate suggestions from the Academic Senate and the EEO recommendations made last year. One idea for diversifying the group would be to add two members (1 academic/1 CTE). Discussion was concerned with having too many members, but there seemed to be consensus that two more might still work. Another suggestion the Chair likes is that all final votes on a candidate be delivered at a closed meeting, thus allowing everyone to discuss and vote. This will actually make the equivalency process a longer one, and it will require the committee to be fully present at that meeting, but it seems a better process than the current one. Other suggestions were noted and the Chair wishes to work through all recommendations this year, perhaps one or two at a time per meeting while we also work on the CTE application process.

Discussion Items

1. Initiatives for 2024-25 were briefly discussed looking at the chair thoughts. There was no consensus, so no action was taken, but this will come back as an action item next meeting

The following items were not discussed:

2. Non-Master's Degree Packet revision
 - a. Packet information/instructions

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- i. Specialized Skills – Two Methods
 1. Chair suggests one method?
 - ii. GE – Two Methods
 1. Chair suggests one method?
 - iii. Life experience
 - iv. Discussion of Examples in CTE Toolkit
 - b. Fillable Form instructions
3. Recommendations from an EEO re: Master’s degrees
 - a. ASCCC recommendations
 4. Pending legal questions and further revision to Master’s Degree packet

Adjourn

11:00am

In accordance with the Brown Act, the public may access this meeting through the Zoom link above, or at the following addresses and offices:
COS Visalia Campus, 915 S. Mooney Blvd, Visalia, 93277, Sequoia 18; COS Tulare Campus, 4999 East Bardsley Ave, Tulare 93274

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